



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**

**Tanggapan ng Manananggol Pambayan**  
**Kagawaran ng Katarungan**

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

## REQUEST FOR QUOTATION

The Public Attorney's Office will undertake a procurement transaction for the procurement of **TWO (2) UNITS OF 3-SEATER PUBLIC CHAIR (GANG CHAIR), THREE (3) UNITS OF LOW BACK OFFICE COMPUTER CHAIR, TWO (2) UNITS OF HIGH BACK OFFICE EXECUTIVE CHAIR, AND ONE (1) UNIT OF HIGH STANDING OFFICE CHAIR**, through Small Value Procurement (SVP) under Section 53.9 in relation to Annex "H", No. V, Subsection (D)8-a of the revised Implementing Rules and regulations (IRR) of Republic Act No. (RA) 9184, for the use of PAO-BARMM Regional Office. The approved budget for the contract is **Fifty-Eight Thousand Six Hundred Pesos (Php 58,600.00)** inclusive of government taxes and charges.

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the item listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative not later than October 26, 2023 to the address below:

**PAO-BARMM REGIONAL OFFICE**

2<sup>nd</sup> Floor, Buklod Building  
1<sup>st</sup> Street cor. Summit Inn, MSU Campus, Marawi City 9700  
[paoarmm9a@gmail.com](mailto:paoarmm9a@gmail.com)  
0998-562-3141

For further inquiries, please look for:

**MS. HAYANISAH B. LUCMAN**

Administrative Officer V  
PAO-BARMM

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE;
2. DELIVERY LOCATION: PAO-BARMM REGIONAL OFFICE, 2<sup>nd</sup> Floor, Buklod Building, 1<sup>st</sup> Street cor. Summit Inn, MSU Campus, Marawi City 9700;
3. DELIVERY PERIOD: 7 CALENDAR DAYS UPON RECEIPT
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (60) CALENDAR DAYS;

PRICE QUOTATION FORM

Date: \_\_\_\_\_

PAO-BARMM REGIONAL OFFICE  
2<sup>nd</sup> Floor, Buklod Building  
1<sup>st</sup> Street cor. Summit Inn, MSU Campus  
Marawi City 9700

Sir/Ma'am:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity (per unit)	ABC Total Price	Unit Price (Php)	Total Price (Php)
1	3-seater Public Chair (Gang Chair)	2			
2	Low Back Office Chair (Computer Chair)	3			
3	High Back Office Chair (Executive Chair)	2			
4	High Standing Chair	1			
TOTAL					

\_\_\_\_\_  
(Total amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period \_\_\_\_\_  
Warranty \_\_\_\_\_  
Price Validity \_\_\_\_\_

Very truly yours,

\_\_\_\_\_  
Name and Signature of Authorized Representative

_____ Name of Company	_____ Company Address
_____ Contact Number/s	_____ Email Address